

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 28, 2015

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mr. Parnell, Board President, at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President
Mrs. George – Vice President
Mrs. Perez

Mr. Grant
Dr. Critelli
Mr. Dangler – 7:52 P.M.

Mr. Zambrano
Mr. Covin
Mrs. Widdis - absent

Administrator's Present

Dr. Salvatore
Mr. Freeman

Mr. Genovese
Mrs. Valenti

Ms. Dudick

Also Present

J. Peter Sokol, Esq., Board attorney

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Parnell, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (C-3).

Ayes (7), Nays (0), Absent (2) Mr. Dangler and Mrs. Widdis

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:02 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning the **employment status of Michael Mazza and the sale of Star of the Sea School** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:02 P.M. (continued)**

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Dangler and Mrs. Widdis)
Date: April 29, 2015

The Board returned to public session at 7:25 P.M.

ROLL CALL

Mr. Parnell – President	Mr. Grant	Mr. Zambrano
Mrs. George – Vice President	Dr. Critelli	Mr. Covin
Mrs. Perez	Mr. Dangler – 7:52 P.M.	Mrs. Widdis - absent

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of March 24, 2015
- Executive Session minutes of March 24, 2015
- Regular Meeting minutes of March 25, 2015
- Executive Session minutes of March 25, 2015

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY15 MARCH TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY15 MARCH TRANSFERS (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 March Transfers as listed be approved for the month ending March 31, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 29, 2015

2. **BOARD SECRETARY'S REPORT – MARCH 31, 2015**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending March 31, 2015 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER – MARCH 31, 2015**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending March 31, 2015 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2015 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: April 29, 2015

6. **BILLS AND CLAIMS – MARCH 2 – 31, 2015 AND APRIL 1 – 29, 2015 FOR CHRIST THE KING AND AVERY GRANT**

I entertain a motion that the Board approve the March 2 – 31, 2015 and April 1 – 29, 2015 bills and claims for Christ the King and Avery Grant (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – MARCH 2 – 31, 2015 AND APRIL 1 – 29, 2015 EXCLUDING CHRIST THE KING AND AVERY GRANT**

I entertain a motion that the Board approve the March 2 – 31, 2015 and April 1 – 29, 2015 bills and claims excluding Christ the King and Avery Grant (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2015**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2015 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2015**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2015 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

A) RECOGNITION OF ACHIEVEMENT

KAYLEE ZARELLA – Kaylee has recently completed the requirements of the Early Childhood Education Service Learning Program, working with Ms. Gannon as her cooperating teacher at the Morris Avenue School. Kaylee facilitated small group math lessons, science lessons and literacy.

B) DISTRICT VOLUNTEERS

Kemoy Burnham
Eliana Garcia
Lenore Gibson
Maria Giurlando
Courtney Jakubecy
Jill Jordon

Susan Monteiro
Elizabeth Navarrete
Ofelia Ortiz
Dianne Panduri
Donna Rodriguez
Lauren Wolff

C) TEACHER OF THE MONTH – MARCH

JEANA COLLINS, Lenna W. Conrow School teacher, presented by Mr. Parnell

D) SUPPORT STAFF OF THE MONTH – MARCH

GERALDINE McEWEN, Amerigo A. Anastasia School secretary, presented by Mr. Parnell

2. TEACHERS OF THE YEAR – 2014 – 2015

HIGH SCHOOL	-	ANNE GILL
MIDDLE SCHOOL	-	CYNTHIA CRISANAZ
AMERIGO A. ANASTASIA SCHOOL	-	SHAWN O'NEILL
GREGORY SCHOOL	-	LAURA WIDDIS
GEORGE L. CATRAMBONE SCHOOL	-	AMANDA CIAGLIA
JOSEPH M. FERRAINA EARLY CHILDHOOD LEARNING CENTER	-	KIMBERLY WALKER
LENNA W. CONROW SCHOOL	-	TAMARA SULZBACH
MORRIS AVENUE SCHOOL	-	TESSY SIMOES
AUDREY W. CLARK – ACADEMY OF ALTERNATIVE PROGRAMS	-	JAMIE LYNN BAZYDLO

F. SUPERINTENDENTS REPORT (continued)

At 7:52 P.M. Mr. Dangler arrived to the meeting.

3. STUDENT COUNCIL PRESIDENT'S REPORT

4. SCHOOL PRESENTATION

Music is a universal language, a powerful medium which makes us want to jump to our feet and shake it off. Your children told us five great reasons to pump up the jams and listen to music. It can help ease pain, help you focus, elevate workout performance, cheer you up, and keep you calm.

Luckily for us at the Joseph M. Ferraina Early Childhood Learning Center Visual and Performing Arts Magnet School music has been a proven spirit saver as we fought through the cold months of winter and welcome sunny days ahead! The wood pallets you will see on stage tonight represent our first project as the Visual and Performing Arts Magnet. They will be displayed in our All Purpose Room.

When we asked our children what they would like to do for the show this evening, they told us loud and clear "dance to the music"! We invite you to sit back, relax and let us take you on a little journey through a few of our favorite eras of music.

Dr. Salvatore reviewed the Agenda with the Board.

Dr. Salvatore briefed the Board of Education on the overall budget to include a tax increase and the tax impact on the average size household. He also showed the Board the presentation he will give tomorrow night at the Public Hearing.

G. GENERAL ITEMS

1. RESOLUTION FOR THE ADOPTION OF THE 2015-2016 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET

I recommend the Board adopt the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2015; and

WHEREAS, the Board has advertised the budget on April 21, 2015 in the legal section of the Asbury Park Press, with County approval; and

WHEREAS, the tentative budget is presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 29, 2015; and

WHEREAS, the budget sent to the County needs to reflect the following adjustments as listed in **APPENDIX G**; and

WHEREAS, the Board includes in the proposed budget the adjustment for enrollment in the amount of \$373,703. The district intends to utilize this adjustment for supplies and material necessary for the additional students; and

WHEREAS, the Board includes in the proposed budget an adjustment for cap banking in the amount of \$665,918. The district will utilize this adjustment for the purposes of health care and employee costs, and to supplement the minimal increase in State Aid in order to implement the core curriculum content standards; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$95,300,430 of which \$37,901,052 shall be raised by local tax levy; and

WHEREAS, the total budget reflective of all funds shall be \$97,496,355 of which \$37,901,052 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement – Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2015-16 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$52,225; and

G. GENERAL ITEMS (continued)

1. RESOLUTION FOR THE ADOPTION OF THE 2015-2016 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)

WHEREAS, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded,

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby adopts the 2015-2016 school year budget as amended and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 29, 2015

2. APPROVAL OF PARTNERSHIP AGREEMENT WITH BIG BROTHERS/BIG SISTERS

I recommend the Board approve the Long Branch High School and Monmouth Medical Center Site Based Mentoring Program for Big Brothers Big Sisters of Monmouth County for the 2015-2016 school year, of which the school district will provide \$7,000 to partially fund this program. The objective is to provide one-to-one mentoring to at-risk youth to gain the confidence, skills and tools needed to graduate high school, enroll in college and enter the workforce.

I recommend the Board authorize **Bridgette Burr**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. APPROVAL OF TRANSPORTATION SERVICES WITH NEPTUNE

I recommend the Board approve transportation services to/from a 45 day alternate program at Choices for a student (ID #3806100791) that resides in Neptune foster care and attends Neptune High School. The cost for this service will not exceed \$238.20.

4. APPROVAL TO ENTER INTO A NEW LEASE AGREEMENT

I recommend the Board approve entering into a new lease agreement with Church of Christ the King for the rental of the Holy Trinity School.

5. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

I recommend the Board approve the submission of the grant application for the 2015 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$9,105 for the period July 1, 2015 through June 30, 2016.

G. GENERAL ITEMS (continued)

6. APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT

I recommend the Board renew the School Based Youth Services contract for July 1, 2015 to June 30, 2016. The grant amount is \$341,184.

I recommend the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

7. APPROVAL TO ACCEPT ADDITIONAL FUNDING FOR CHAPTERS 192/193 FOR FY15

I recommend the Board accept additional funding for Chapters 192/193 as indicated below:

<u>Chapter 193</u>			
<u>Program</u>	<u>Approved to Date</u>	<u>Additional Entitlement</u>	<u>New Entitlement</u>
Annual Exam & Classification	\$6,137	\$2,166	\$8,303

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. TRANSPORTATION RENEWALS

I recommend that the Board award Transportation Contract Renewals for the 2015-2016 school year as follows:

CONTRACTOR – Seman Tov

In-District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT
George L. Catrambone G14	1	\$34,110.00
Middle School 1MS	1	\$25,380.00
Middle School Special Ed SMS1, SMS2	1	\$58,500.00
TOTAL		\$117,990.00

Note: The above routes reflect a 0% increase from 2014-2015 contracts.
All of the above listed routes include bus aides.

G. GENERAL ITEMS (continued)

8. TRANSPORTATION RENEWALS (continued)

CONTRACTOR – Kinder Glide, Inc

Out-of-District Route

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT	TOTAL
Children Center of Mon. Cty. LB-CIMC2	4	\$31,140.00	\$31,140.00

Note: The above route reflects a 0% increase from the 2014-2015 contract. The above listed route includes a bus aide.

CONTRACTOR – Jay's

In District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2015-2016 RENEWAL AMOUNT
Joseph M. Ferraina, ECLC J1, J2, J3, J4, J6	1	\$128,053.80
Lenna W. Conrow Preschool L1, L2, L3, L4, L6, L7	1	\$152,861.40
Morris Ave Preschool M1, M2, M3, M4, M5, M6, M7	1	\$177,760.80
Amerigo A. Anastasia A1, A2, A3, A4, A5	1	\$123,217.20
Gregory Y1, Y2, Y3, Y4	1	\$ 98,956.80
George L. Catrambone G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13	1	\$332,533.80
High School Regular Rt. LBHS	1	\$ 22,253.40
Total		\$1,035,637.20

Note: The above routes reflect a 1.34% increase from 2014-2015 contracts.
All of the above listed routes include bus aides

G. GENERAL ITEMS (continued)

9. AUTHORIZATION TO GO OUT TO BID FOR HIGH SCHOOL TRANSPORTATION ROUTES

I recommend the Board approve going out to bid for transportation routes for the High School Special Education route and the High School Alternative route for 2015-2016 school year.

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX S-1)

Dr. Critelli – The committee discussed open positions for the 2015 – 2016 school year. Currently we have 3 employees out of work. In discussing workers compensation, most of the reported injuries have been job related, totaling 24 in all. We are also reviewing staff in jeopardy, adhering to the May 15th renewal mandate. In December we started with 21 staff members, 10 were non-tenured; 8 were tenured and 3 were non-certificated. We also discussed the Family Medical Leave Act. A staff member shall become eligible after he or she has been employed for at least 12 months in the district and employed for at least 1,000 hours of service during the 12 month period immediately preceding the commencement of leave. Eligible staff members may be granted leave up to 12 weeks in any 12 month period upon advanced notice to the district. The Sick Day Bank was also discussed. A committee has been established. All employees will be given the opportunity to participate. In order to participate an employee must have Board approval with more than 3 years of continued service. They should have exhausted all of their accrued sick, vacation and urgent business days. They may suffer from a catastrophic health condition or injury or have made a donation of an organ. The employee's attendance record must show non abuse of sick days. The committee may or may not award the days. They may not do so in more than 20 school day segments and no more than 90 days will be granted.

Comments from the Governance Committee Chair (APPENDIX S-2)

Mr. Covin briefed the Board on the topics discussed during the Governance Committee meeting, notably the Board's decision to continue performing a self-evaluation even though it is no longer a requirement of NJQSAC. The Board feels it is a necessary process. Student assessment was also discussed as well as how the district plans to address students who wish to opt out of testing.

Dr. Salvatore – The Board cannot create a policy for opting out of testing, but the current procedure is that the student and parents must meet with the Superintendent, not simply submit a letter. In speaking with the Interim Executive County Superintendent, if you do not have 95% attendance on the day of testing, State Aid could possibly be affected.

Comments from the Athletics Committee Chair (APPENDIX S-3)

Mr. Dangler – The recognition of Sam Mills was discussed which was originally scheduled to take place at the first home football game. Due to the fact that the first home game is on September 11th, we felt we would move the celebration to the second home game, Long Branch versus Colts Neck, on October 2, 2015. Another item of interest is that the Athletic Department is interested in creating a Media Club which would be overseen by Athletics. Students would be responsible for putting items on Twitter. Another discussion involved students transferring into the district and the effects it has on their eligibility to participate in Varsity sports.

H. PERSONNEL ACTION (continued)

10. EMPLOYMENT ACTION – (RESOLUTION - APPENDIX H)

I recommend the Board approve the Resolution to terminate the employment contract of Michael Mazza – **APPENDIX H.**

11. RETIREMENT

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

IRENE GRASSO, Gregory School secretary, effective June 30, 2015. Mrs. Grasso has twenty-six (26) years of service.

12. RESIGNATION – CONTRACTUAL POSITION

I recommend the Board accept the resignation of the following individuals:

JENNIFER HOFFER, Middle School teacher, effective June 30, 2015.

BRITTANY KING, George L. Catrambone School teacher, effective June 30, 2015.

LISA STRASSLE, Gregory School teacher, effective June 30, 2015.

CHRISTIE MANZELLA, Middle School teacher, effective June 30, 2015.

NICOLE NAVARRETE, George L. Catrambone School teacher, effective June 30, 2015.

13. ANNUAL STIPEND APPOINTMENT – 2014-2015 School Year

I recommend the Board approve/ratify the following stipend position:

ADULT/ESL EVENING PROGRAM (Oct-May)

Substitute Teacher	Jessica Rodriguez	\$24.21/hr.
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<u>NCLB Consolidated Application and Performance Data Writers</u>	\$27.81/hr.
(Maximum of 25 hours each.)	

Amerigo A. Anastasia School

Jessica Alonzo – LAL

Denise Woolley - Math

George L. Catrambone School

Victoria Ferrara – LAL

Kalliopi Stavarakis – Math

Gregory School

Elizabeth Muscillo – LAL

Laura Widdis - Math

Joseph M. Ferraina Early Childhood Learning Ctr.

Betsy Callaghan – LAL

Kimberly Walker - Math

Lenna W. Conrow School

Jennifer Campbell – LAL

Jennifer Long - Math

Morris Avenue School

Meghann Cavanagh – LAL

Michael Gatta - Math

Middle School

Maureen Alexander – LAL

Lois Alston - Math

High School

Francis Pannullo – LAL

Robin Reinhold-Canneto – Math

H. **PERSONNEL ACTION (continued)**

14. **COACHING/ATHLETIC STIPENDS - FALL 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

HIGH SCHOOL

Boys Varsity Football Head Coach

Daniel George	Step 10	\$8,765
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Varsity Field Hockey Head Coach

Jennifer Bogin	Step 6	\$6,084
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Boys Varsity Soccer Head Coach

Adrian Castro	Step 6	\$4,682
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Girls Varsity Soccer Head Coach

Jessica Wegelin	Step 6	\$4,682
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Girls Varsity Tennis Head Coach

Linda Mango	Step 10	\$4,438
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Girls Varsity Volleyball Head Coach

Cari Rock	Step 6	\$3,101
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Boys Varsity X-Country Head Coach

Jeremy Julio	Step 7	\$3,161
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Girls Varsity X-Country Head Coach

Richard Ricigliano	Step 6	\$3,101
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Varsity Cheerleading Head Coach

Stephanie Matano	Step 6	\$6,084
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MIDDLE SCHOOL

Boys Soccer Head Coach

Brian Howell	Step 9	\$3,263
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Girls Soccer Head Coach

Jessica Alonzo	Step 6	\$2,537
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Field Hockey Head Coach

Elisa Perez	Step 7	\$3,107
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Boys/Girls X-Country Head Coach

Philip Mammano	Step 6	\$1,233
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15. **STIPEND APPOINTMENTS – SUMMER, 2015**

I recommend the Board approve/ratify the following stipend positions for summer, 2015 as listed on **APPENDIX I**.

H. PERSONNEL ACTION (continued)

16. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees with the exception of those personnel actions taken prior to the Board meeting. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

NAME	TITLE	STEP	FY16
Daniel George	Teacher MA+30	16	\$90,461
Mary Mazzacco	Teacher BA	16	\$84,961
Andrew Critelli	Teacher BA	4	\$57,956
Donna Critelli	Transportation Manager	Non-Affiliated	\$73,111

17. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees with the exception of those personnel actions taken prior to the Board meeting. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

NAME	TITLE	STEP	FY16
Laura Widdis	Teacher MA	6	\$60,456
Charles Widdis	Confidential Secretary/Admin. Asst.	Non-Affiliated	\$44,949
Michelle Widdis	Instructional Assistant	LBFT	\$19,404
William Lisa	Teacher BA	12	\$66,196

18. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees with the exception of those personnel actions taken prior to the Board meeting. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

NAME	TITLE	STEP	FY16
Elisa Perez	Teacher BA	6	\$56,456
Carli Garlipp	Teacher BA	3	\$50,000
Jenna Camacho	Teacher MA	3	\$54,000
Leovigilda Perez	Instructional Assistant	LBFT	\$33,540
Susan Zambrano	Confidential Secretary/Admin. Asst.	Non-affiliated	\$46,918
Marianne Carr	Teacher BA+30	10	\$63,456

19. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.S.E.A.

I recommend the Board approve the continuation of salaries for all L.B.S.E.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 16, 17 and 18. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions (APPENDIX J).

H. **PERSONNEL ACTION (continued)**

20. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.F.T.**

I recommend the Board approve the continuation of salaries for all L.B.F.T. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 16, 17 and 18. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions (**APPENDIX K**).

21. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.A.A.**

I recommend the Board approve the continuation of salaries for all L.B.A.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 16, 17 and 18. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions (**APPENDIX L**).

22. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – NON-AFFILIATED EMPLOYEES**

I recommend the Board approve the continuation of salaries for all non-affiliated administrators, district managers, district technicians and confidential secretaries with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 16, 17 and 18. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions (**APPENDIX M**).

23. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATORS CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the School Business Administrator's contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Peter E. Genovese III, RSBO, QPA for FY16.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 29, 2015

H. **PERSONNEL ACTION (continued)**

24. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent of Schools contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Alvin L. Freeman for FY16.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 29, 2015

25. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX N)**.

26. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated **(APPENDIX O)**.

Dr. Salvatore – On May 14, 2015 I have been asked to attend a conference in Washington DC with 2 other staff members, Caterina Lopes and Shawn O'Neill, regarding student growth objectives. The organizers of the conference are looking for a practical perspective. Tomorrow night the information will be added to the Agenda.

27. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individual effective May 1, 2015:

JAMIE LYNN BAZYDLO, Audrey W. Clark School teacher, to move from BA +30 to MA on teacher's salary guide.

28. **SUBSTITUTE TEACHER**

I recommend the Board approve the following substitute teacher:

Tavea Bradford

H. PERSONNEL ACTION (continued)

29. SUBSTITUTE INSTRUCTIONAL ASSISTANT

I recommend the Board approve the following substitute instructional assistant:

Linda Whitehead

30. TEACHER/MENTOR PROGRAM

I recommend the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor program:

MENTEE

Kathleen Scott
Brian Rooney
Danielle Spinelli

MENTOR

Mary Jensen
Rebecca Stone
Salome Monteiro

31. STUDENT TEACHER/INTERN PLACEMENT

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Grand Canyon University</u>	<u>Summer</u>	<u>April - June 2015</u>
Kristine Villano	Audrey W. Clark	Carmen Vega
<u>University of Scranton</u>	<u>Spring / Summer</u>	<u>April – June 2015</u>
Angela Torres	High School	Vincent Muscillo
<u>University of Scranton</u>	<u>Summer</u>	<u>June – Sept. 2015</u>
Angela Torres	Audrey W. Clark	Carmen Vega
<u>University of Scranton</u>	<u>Summer</u>	<u>June – Dec. 2015</u>
Maria Manzo	High School	Frank Riley
Maria Manzo	GLC	Chris Volpe

I. STUDENT ACTION

32. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute (**APPENDIX P**).

Dr. Salvatore briefed the Board on the HIB report.

33. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX Q** and made part of the permanent minutes upon Board approval).

Dr. Salvatore explained that the Baltimore trip has been cancelled for now.

34. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX R**.

I. **STUDENT ACTION (continued)**

35. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT**

I recommend the Board approve/ratify the placement of the following student for the 2014-2015 school year:

BLACKHORSE PIKE SCHOOL DISTRICT
BLACKWOOD, NJ

Tuition: \$18,559.00/Student/Year
Effective Date: 03/10/15

Student ID# 2502642087, classified as Eligible for Special Education and Related Services

Note: Student resides in a group home and is attending Brookfield Academy in Cherry Hill. Responsibility for educational cost belongs to Long Branch due to parent's permanent residency in our district.

36. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the 2014-2015 school year for the following student:

WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$14,768.88/Student/Year
Transportation
Effective Date: 03/30/15 - 06/26/15

Student ID# 5283988592, classified as Eligible for Special Education and Related Services

Note: The student was terminated from Coastal Learning Center and has been accepted to return to Woodcliff Academy.

37. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT AND TRANSPORTATION NEEDS FOR THE 2014-2015 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2014 – 2015 school year for the following student:

COASTAL LEARNING CENTER
HOWELL, NJ

Tuition: \$22512.00/Student/Year
Transportation
Effective Date: 03/26/15

ID #5283988592, classified as Eligible for Special Education and Related Services.
NOTE: Student was terminated due to behavioral issues and will be returning to Woodcliff Academy effective March 30, 2015.

38. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

March 27, 2015

CERTIFIED STAFF

Brian Rooney, teacher, salary \$48,801. This should have read \$50,000.

January 29, 2015

TRANSPORTATION JOINTURE WITH NEPTUNE

I recommend the Board approve a transportation jointure with Neptune Board of Education for the 2014-2015 School Year to transport one (1) Long Branch student to/from Class Academy at a cost of \$1,429.20. This cost has been adjusted to \$2,598.57 due to a route increase.

GEORGE L. CATRAMBONE SCHOOL

RTI (Response to Intervention) TUTORS - ELA - Javier Conchon-Vergara and RTI (Response to Intervention) TUTORS - MATH - Maria Manzo. This should have read After School Bilingual Tutorial Program Teachers.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

DISCUSSION

1. Rutgers Career Knights of Distinction Awards Dinner 2015

Dr. Salvatore – Rutgers is honoring us for hiring the most number of graduates. We will have a representative attending on Thursday to receive the award.

ADDITIONAL DISCUSSION ITEMS

Mrs. George asked for an update on the Athletic and Academic Halls of Fame.

Mr. Dangler – The Athletic Hall of Fame presented 5 prospective candidates to the committee. At this time they have voted to put only 1 forward.

Mr. Covin – The Academic Hall of Fame committee at first expressed concern that the process was so quick, but then it was explained that the nomination process was 8 to 10 weeks. There were 6 candidates originally. The committee felt that one of the candidates would be better served on the Athletic Hall of Fame. Another candidate that was nominated was Janet Dudick who had to recuse herself from the committee.

Mr. Parnell – I attended the High School play over the weekend. They did a great job. I also attended Mrs. Joyce's Wax Museum at the Gregory School which was excellent.

Mr. Dangler – On Saturday the NAACP sponsored a mentor program. Judge Thornton, an Assignment Judge in Monmouth County and a Long Branch High School graduate, attended and spoke to Middle and High School girls about how to prepare for college. Attorneys volunteered their time and gave the students a summer reading list. The attorneys will meet with the students again in September or October to see how they are progressing. Also I have distributed postcards from Charity Kings in Asbury Park. They have once again invited Long Branch students to participate in their annual prom gown distribution. There were over 800

dressess distributed last year, 22 students from Long Branch received a dress. This year they will also have a hair salon, make up and tuxedo fittings.

Mr. Grant – I am on the County Fair Housing Board and on Sunday we had our awards luncheon. Sixth grade students from schools around the county participate and their art work is submitted. We had 486 entrants this year and we select 25 that will appear in the calendar. Three students from Long Branch have been selected.

K. ADJOURNMENT – 8:45 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 8:45 P.M.
Ayes (8), Nays (0), Absent (1) Mrs. Widdis

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary